



Flathead Conservation District
133 Interstate Lane, Kalispell, MT 59901
Phone: 406-752-4220 Fax: 406-752-4077
Web site: www.flatheadcd.org

CALL TO ORDER & ATTENDANCE

Chairman Ronald Buentemeier called the May 22, 2017, Business meeting to order at 7:30 P.M. in the conference room.

Board members present:

Ronald Buentemeier, Chairman; Pete Woll, Vice Chairman; Dean Sirucek, Secretary/Treasurer; John Ellis, Supervisor; being a quorum of the Board.

Board members absent: Mark Siderius, Supervisor; Lori Curtis, Supervisor; Verdell Jackson, Supervisor. Absences are excused.

Also in attendance were: Valerie Kurth, Cynthia Ingelfinger and Ginger Kauffman, FCD staff; Tiffany Martin, Big Sky Watershed Corps (BSWC) River Steward; Samantha Tappenbeck, Soil & Water Conservation Districts of Montana (SWCDM).

MINUTES

Pete Woll noted that a name had been listed twice in the attendance section. Pete Woll made a motion "to approve the minutes of the May 8, 2017, 310-Stream Permit meeting as amended." John Ellis seconded. Motion carried unanimously.

CORRESPONDENCE

1. Email: Department of Natural Resources & Conservation (DNRC) *May 2017 Clark Fork & Kootenai Basin Water Supply Report*. Contact Ada C. Montague, State Water Planner, Clark Fork & Kootenai Basins Staff for the Governor's Water Supply Advisory Committee, DNRC Water Management Bureau, amontague@mt.gov, (406) 444-6628
 2. Email: Montana Ag Summit, May 31 – June 1, Great Falls. To register and for more information visit www.AgSummitMontana.com
 3. Email: The 2018 Big Sky Watershed Corps (BSWC) Host Site application is available at <http://swcdm.org/programs/big-sky-watershed-corps>
Members serve 10.5 months, January through mid-November. A \$10,000 cost share is required to host a member. Contact Jessica Makus, Soil & Water Conservation Districts of Montana (SWCDM) jessica@macdnet.org, 406-443-5711
 4. Email: Soil Health Academy, September 12-14, Brown's Ranch, Bismarck, ND, Cost is \$1275 per person. Contact Ken Hardie, 417-933-2249
learn@soilhealthacademy.org
 5. Email: The current members of the Resource Conservation Advisory Council terms expire in May. The council meets four times a year and is responsible for
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- helping DNRC determine how to spend funding allocated to DNRC by the legislature for conservation district benefit. The council also provides input on developing programs, setting guidelines, and provides direction to DNRC on how to best meet conservation districts' needs. If your conservation district has anyone interested in serving contact Laurie Zeller, 406-444-6669 lzeller@mt.gov
6. Email: Montana Range Days, June 13-21, Red Lodge, MT Carbon County Fairgrounds Contact Carbon Conservation District, 406-962-3641, Ext. 105.
www.montanarangedays.org
 7. Email: Montana Association of Conservation Districts (MACD) & SWCDM April 2017 Monthly Report.
 8. Email: Spring 2017 issue of Phillips Conservation District newsletter. Contact Phillips Conservation District 406-654-1334, Ext. 101
<https://phillipsconservationdistrict.com>
 9. Email: May 10, 2017 issue of *The Montana Conservationist*. Contact SWCDM 406-443-5711 www.swcdmi.org
 10. Email: Park Conservation District, Livingston, MT is accepting applications for the Upper Yellowstone Watershed Basin/Shields Valley Watershed Group – Watershed Coordinator position. Contact Park Conservation District 406-946-3005 or Jessica Mayo at jessica.anderson@mt.nacdnet.net. The job description is available at <http://www.parkcd.org>

FINANCIAL

The following bills were reviewed:

1. CenturyLink \$262.69
2. School District #5 \$929.60
3. VISA \$2080.84

John Ellis made a motion “to approve the bills as presented.” Dean Sirucek seconded. Motion carried unanimously.

PUBLIC COMMENT

No one was present to comment on items not listed on the agenda.

NEW BUSINESS

ADMINISTRATORS TRAINING: Discussion held. Pete Woll made a motion “to approve \$314.00 for Cynthia Ingelfinger to attend the Administrator Training.” Dean Sirucek seconded. Motion carried unanimously. A check to MACDEO in the amount of \$100.00 was signed by the board.

AGRONOMY & SOIL HEALTH TOUR: Discussion held. John Ellis made a motion “to approve \$360.00 for Valerie Kurth to attend the Agronomy & Soil Health Tour.” Dean Sirucek seconded. A check to Pondera County CD in the amount of \$50.00 was signed by the board.



HASKILL BASIN CULVERT GR 223-17-3491 EXTENSION REQUEST: Discussion held. Pete Woll made a motion “to approve the extension of the Haskill Basin Road Culvert Replacement grant #223-17-3491.” Dean Sirucek seconded. Motion carried unanimously.

STALOWY RECOMMENDATION EXTENSION REQUEST: Discussion held. John Ellis made a motion “to extend the due date for the hearing recommendation on the Staloway permit from May 22nd to June 22nd.” Pete Woll seconded. Motion carried unanimously.

COST SHARE (MICHELS): Discussion held. Dean Sirucek made a motion “to approve the Michels cost-share in the amount of \$5000 once we receive proof of the herbicide application.” John Ellis seconded. Motion carried unanimously.

REVIEW OF SUPERVISOR 310-AREAS: Discussion held regarding supervisors 310 area for Whitefish. Pete Woll made a motion “to table the review of the supervisors 310 areas and have staff contact Don MacIntyre for clarification.” Dean Sirucek seconded. Motion carried unanimously.

310 WORK COMPLETION & FOLLOW-UP FORMS: John Ellis made a motion “to adopt the draft of the new 310 Permit Work Completion form.” Pete Woll seconded. Motion carried unanimously.

Dean Sirucek made a motion “to adopt the draft 310 Permit Follow-up Inspection form with the modification of an additional line under the *project complies* section, and adding FWP to the *sent to* section.” Pete Woll seconded. Motion carried unanimously.

FURNITURE & EQUIPMENT DISPOSAL: Discussion held. Pete Woll made a motion “to donate the computer to the Robot man for classes at FVCC.” Dan Sirucek seconded. Motion carried unanimously.

BUDGET: The April 2017 End of Month report was reviewed with the board. Discussion held. Dean Sirucek made a motion “to approve the April 2017 End of Month report as submitted.” Pete Woll seconded. Motion carried unanimously.

FY 2017 2018 BUDGET MEETING: Discussion held. Pete Woll made a motion “to hold the 2017 2018 budget meeting on Thursday July 13th at 9:00 A.M.” John Ellis seconded. Motion carried unanimously.



REPORTS

NRCS REPORT: Angél Rosario, NRCS, reported:

EQIP (Environmental Quality Incentive Program)

- 19 total applications received. 16 approved (9 Forestry + 7 Hoop Houses)
= \$327,579 total funding so far.
- June 1 – Application deadline for 2018 funds.

WRP (Wetland Reserve Program)

- Stream work has started on Lost Trail Refuge.

OTHER

Miscellaneous activities and meetings

- June 7 –Easement Workshop, Hilton Garden Inn, 9:00 A.M. to Noon
- New Secretary of Agriculture, Sonny Perdue
- Snow Report

STAFF REPORT: Valerie Kurth and Cynthia Ingelfinger reported:

Cost-Share Program

Current contracts: One landowner's project is complete, aside from the herbicide spraying, which requires dry weather. The other two need to have their paperwork submitted by May 31st.

Next year: We continue to field inquiries for the upcoming fiscal year, but no applications have been received. Valerie visited a potential project site with Angel Rosario, NRCS, on May 9th and has another planned for this week.

District Office and Outreach

1. May advertisements: Education Grant & Cows in the Stream 310
2. Cynthia and Valerie hosted a table with information about cost-share program at *Era of the Megafires* presentation on April 25th.
3. Cynthia and Valerie attended an inter-agency meeting on April 26th.
3. Valerie attended the Forestry Expo wrap-up meeting on May 16th.
4. Valerie submitted the HB223 grant application (Montana Natural Resources Youth Camp) to DNRC and the Watershed Restoration Plan to DEQ.
5. Cynthia completed her 15-week Wetland and Riparian Ecology and Management class and received her certificate
6. Valerie is learning to do payroll and trained with Ginger Kauffman on May 17th.
7. Cynthia attended the Conservation Round Table meeting on Wednesday, May 10th.
8. Cynthia attended the Haskill Basin Watershed Council meeting on Thursday, May 18th.
9. Valerie relayed the final legislative update from MACD to the board and staff.
10. Cynthia attended three 310 site visits with supervisors.
11. Cynthia and Valerie helped clean up a planting site at Foy's Bend on the morning of May 10th.
12. Cynthia organized a board and staff visit to the Helena Flats School garden on May 18th to see the results of their 2016 Education Grant.

Education

Family Forestry Expo – Expo was held on May 1-6, 2017 at the Trumbull Creek Experimental Forest. Over 1300 5th graders attended the weekday program, as well as 20



adults from Leadership Flathead. Cynthia Ingelfinger ran the station with help from: John Ellis, Dean Sirucek, Ronald Buentemeier, Verdell Jackson, and Pete Woll (FCD Supervisors), Valerie Kurth, Angel Rosario (NRCS), Tiffany Martin, Sarah Bowman, Samantha Tappenbeck, and Kaylee Woll. The feedback from both guides and teachers was very positive, both for our station and the overall event.

Rolling Rivers - Cynthia is reviewing the Rolling Rivers Trailer curriculum and has scheduled a program with the Summit Prep School on June 6 and at the Hedges School on June 1.

Partner events - Cynthia led a soil activity (with Tiffany Martin) for Arbor Day on April 28; the Water Droplets station at a 5th grade Whitefish Legacy Partners event on May 11 (assisted by Tiffany Martin); the Enviroscope station at FLBS for the Flathead Lakers 5th grade event on May 17; and she will help with the Wetlands tour for the Whitefish Lake Institute's 5th grade and 2nd grade programs on May 23 and 25th.

Website

Cynthia posted two new blogs about the R2L Spring Tree Planting Event on April 29th and about the NRCS Conservation Easement Workshop on June 7th. She also added content to the Staff and Board page. Please remember to turn in the answers to your board bio questions if you have not already.

MACD REPORT: Pete Woll reported the spring board meeting is upcoming and convention has been moved to Bozeman.

FLATHEAD BASIN COMMISSION REPORT: Dean Sirucek reported the next meeting will be held June 7.

FLATHEAD COUNTY PLANNING BOARD: Dean Sirucek reported the meeting agenda included zone changes and text amendments, and an RV Park extension near Coram went to the County Commissioners with a positive recommendation.

WHITEFISH CITY PLANNING BOARD: John Ellis reported a work session was held May 18th to review proposed zoning text amendment revisions to 11-S Planned Unit Development.

HASKILL BASIN WATERSHED COUNCIL (HBWC): Cynthia Ingelfinger reported the RRGL grant application for the Whitefish City Reservoir Management Plan was not approved by the legislature, the Forest Service Whitefish Municipal Watershed Fuel Reduction project will begin this summer, and HBWC is waiting on the county road culvert replacement study from the consultants.

FLATHEAD RIVER COMMISSION: Samantha Tappenbeck reported the meeting included discussion on Foys Bend gage funding, Flood inundation mapping, National Weather Service snow pack update and stream flow forecasting, Confederated Salish Kootenai Tribe (CSKT) Compact, Quiet Waters meeting May 26th at Fish Wildlife & Parks office, Montana Fish & Wildlife Commission appointment, and photos of flooding on Rusby Seabaugh's property.

CLARK FORK BASIN COUNCIL: No report.



MATTERS OF THE BOARD/STAFF

- MACD Convention, November 13-17, Holiday Inn, Bozeman. Reservations need to be made as soon as possible.
- Lower Clark Fork Watershed Group - Thompson River Watershed Restoration Plan
- Samantha Tappenbeck asked if the FCD board would like a formal report from other conservation district meetings. Board stated this can be included with the staff report.
- Copy of DEQ 318 turbidity permit for new South Fork bridge
- Ronald Buentemeier presented photos of sloughing along Whitefish River, Gettis Avenue property
- Whitefish bike path flooding issues

The next 310-Stream Permit meeting is scheduled for Monday, June 12, 2017, 7:00 P.M. in the conference room of the USDA building at 133 Interstate Lane, Kalispell, MT.

ADJOURNMENT: Dean Sirucek made a motion “to adjourn.” Pete Woll seconded. Motion carried unanimously. As there was no further business, the meeting was adjourned at 9:20 P.M.

Submitted By: Ginger Kauffman, Administrator

Minutes approved by FCD Board motion made on:

<u>6/12/2017</u>	<u>Ronald Buentemeier</u>	<u>Chairman</u>
(Date)	(Signature)	(Title - Chairman, Vice-Chairman, etc.)

